

# Changes to personal information form

- We are asking you to volunteer this information so that the Co-op Office, Academic Advisers, Host Employers and GGT can contact you during your program.
- This information will be recorded on the Co-op Program database, which is separate from the Monash University Student database.
- You will be able to access your own information and update it at any time through the Co-op Office.
- Always notify the Co-op Office of any changes to this information either in person or via email.
- Please note that GGT or Monash University may share this information with potential Host Employers for the purpose of obtaining work placements for students.

## Co-op Program details

Co-op Program in (faculty)

Commenced in the year

## Personal details

Student number:

Surname:

Other names:

Preferred name:

Monash University email address: (This is our preferred method of contacting you)

Permanent address:

Suburb:

Postcode:

Phone:

Mobile:

Current address: (if same as permanent address write 'as above')

Suburb:

Postcode:

Phone:

Mobile:

Emergency contact address:

Phone:

Suburb:

Postcode:

Phone:

Mobile:

## Signature

Signature

Date

Return this form to: Co-op Office  
Marketing Gippsland,  
Monash University  
Churchill, Victoria 3842  
or  
Fax (03) 5122 6210